

PROOF OF RESIDENCY

Residency

In order to attend Plymouth Public Schools, a student must actually reside in the Town of Plymouth. "Residence" is the place where a person dwells permanently, not temporarily, and is the place that is the center of his or her domestic, social, and civic life. This policy includes student acceptance into the Plymouth Public Schools Vocational Technical Education Programs. Temporary residence in the Town of Plymouth, solely for the purpose of attending a Plymouth public school, shall not be considered residency.

The residence of a minor child is presumed to be the legal residence of the parent(s) or guardian(s) who have physical custody of the child. Any student 18 years or older may establish a residence apart from his or her parent(s) or guardian(s) for school attendance purposes.

Residency Verification

Families registering for the Plymouth Public Schools or submitting a change of address must demonstrate Plymouth residency by presenting one document from each of the three categories in the following table. The same document cannot be used twice to satisfy this requirement.

All applicants must present at least one document from each column (A, B, and C) below. No document may be used twice as verification.		
A. Verification of Plymouth Address & School District	B. Verification of Current Residency At This Address	C. Verification of Identity
<p><i>Dated within the past 60 days:</i></p> <ul style="list-style-type: none"> - Letter from approved government agency - Payroll stub - Bank or credit card statement - Copy of Deed OR record of most recent mortgage payment. - Copy of Lease AND record of most recent rent payment. - Legal affidavit from landlord affirming tenancy AND record of most recent rent payment. - Section 8 Agreement 	<p>A utility bill or work order dated within the past 60 days, including:</p> <ul style="list-style-type: none"> - Gas bill - Oil bill - Electric bill - Home telephone bill - Cable bill - Copy of Deed OR record of most recent mortgage payment. - Copy of Lease AND record of most recent rent payment. - Legal affidavit from landlord affirming tenancy AND record of most recent rent payment. - Section 8 Agreement 	<ul style="list-style-type: none"> - Valid driver's license - Current vehicle registration - Valid Massachusetts photo identification card - Valid passport <p><i>Dated within the past year:</i></p> <ul style="list-style-type: none"> - W-2 Form - Excise (vehicle tax bill) - Property tax bill <p><i>Dated within the past 60 days:</i></p> <ul style="list-style-type: none"> - Letter from approved government agency - Payroll stub - Bank or credit card statement

In order to verify residency, Plymouth Public Schools reserves the right to request additional documents and/or to conduct an investigation. Because residency can change for students and their families during the school year, Plymouth Public Schools may verify residency at any time.

All new applicants are required to present the required three proofs of residency.

- 1.1 If you are a tenant at will (“month-to-month”) and do not have a written lease, ask your landlord to complete and sign the *Landlord/Shared Tenancies Affidavit*, available at the schools or online. **This form must be notarized prior to submission.**

The “Proof of Residency” policy does not apply to homeless students and families. Contact the office of Student Services (508-830-4300) for assistance with registering your child. If you are staying in a shelter, bring a letter from the shelter staff stating that you are living there.